

Registration Guidelines:

1. A registration to the 5th AMBC conference can be made by following this link <https://mis.biome.unair.ac.id/ambc/>
2. There are 2 registration types, namely as Participant and Presenter (Oral or Poster). For those who will register as Participant, please follow point A, otherwise please follow point B
3. For international delegates, if you have a problem regarding the payment process, please notify the organizer by e-mail: anmicro@biome.unair.ac.id It will be possible to make the payment on-site

A. PARTICIPANT

1. Click "REGISTER" on the right hand to create an account



2. Please fill in the registration form. The fields with the asterisk (*) sign are mandatory. Please click the REGISTER button to make an account and register to the conference

AnMicro
Asean Network on Microbial Utilization

Title 1 (in front of your name, e.g. Dr., Drs., Dra., etc.)
First Name
Last Name*
Title 2 (behind your name, e.g. Ph.D., M.Sc., B.Sc., etc.)
Salutation*

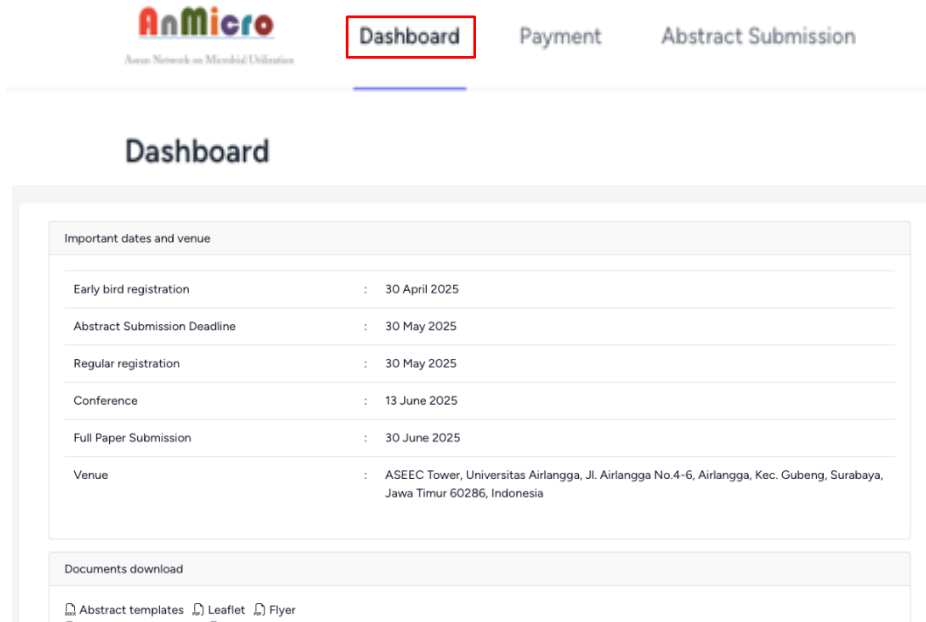
Student / Non-Student*
Select Status

Membership*
Select Status

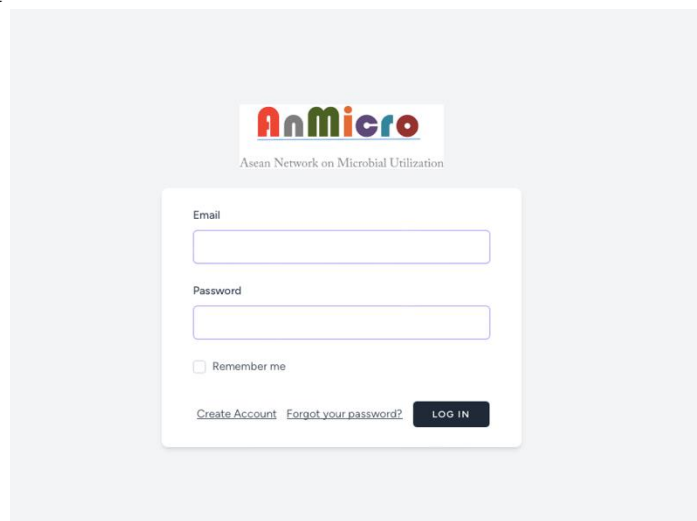
I'm not a robot
reCAPTCHA
Privacy - Terms

[Already registered?](#) **REGISTER**

- The account is now active and the Participant is in the Dashboard page



- The Participant may log out or log in back to the account by email and password that were registered



Registered as a Participant, please make a payment by following the next steps

- Click "Payment" button to access your invoice and please complete the payment by bank transfer and write down your reference code in the bank note.

AnMicro Dashboard **Payment** Abstract Submission Rizky

Payment

Update Payment

Payment Details

Please ensure that the correct conference fee amount is transferred.

Name :
Participant Type :
Student Status :
Attendace Type :
Country :
Amount to Pay :
Reference Code :
Status :
Bank : Bank Nasional Indonesia (BNI) - Indonesia
Bank Address : ASEEC Tower Universitas Airlangga, Jl. Airlangga No.4-6, Airlangga, Kec. Gubeng, Surabaya, Jawa Timur 60286, Indonesia

Bank : Bank Nasional Indonesia (BNI) - Indonesia
Bank Address : ASEEC Tower, Universitas Airlangga, Jl. Airlangga No.4-6, Airlangga, Kec. Gubeng, Surabaya, Jawa Timur 60286, Indonesia
Account Holder : Universitas Airlangga
Account Number : 9883030300002785
Account Address : Universitas Airlangga Kampus C, Jl. Dr. Ir. H. Soekarno, Mulyorejo, Kec. Mulyorejo, Surabaya, Jawa Timur 60115, Indonesia
SWIFT CODE : BNINIDJAUAS

Upload Receipt

Upload Receipt

6. Please upload the payment receipt, If you register as a Student, please also upload a copy of your Student Card.

Upload Receipt

Upload Receipt

Choose File no file selected
PDF, JPG, JPEG, or PNG format and must not exceed 2 MB.

Upload Receipt

Student Card

Upload Student Card

Choose File no file selected
PDF, JPG, JPEG, or PNG format and must not exceed 1 MB.

Upload Student Card

7. The organizer will confirm your payment and send an invitation letter to you. The letter will be in your Dashboard.

Important dates and venue	
Early bird registration	: 30 April 2025
Abstract Submission Deadline	: 30 May 2025
Regular registration	: 30 May 2025
Conference	: 13 June 2025
Full Paper Submission	: 30 June 2025
Venue	: ASEEC Tower, Universitas Airlangga, Jl. Airlangga No.4-6, Airlangga, Kec. Gubeng, Surabaya, Jawa Timur 60286, Indonesia

Documents download	
Abstract templates Leaflet Flyer	
Registration Guideline Poster Guideline	

Schedule	
Day I: Friday, 13 June 2025 – Conference	

B. PRESENTER

1. Click “REGISTER” on the right hand to create an account.



2. Please fill in the registration form. The fields with the asterisk (*) sign are mandatory. Please click the REGISTER button to make an account and register to the conference.

The registration form includes the AnMicro logo and the text "Asean Network on Microbial Utilization". It contains several input fields: "Title 1 (in front of your name, e.g. Dr., Drs., Dra., etc.)", "First Name", "Last Name*", "Title 2 (behind your name, e.g. Ph.D., M.Sc., B.Sc., etc.)", and "Salutation*". To the right, there are two dropdown menus for "Student / Non-Student*" and "Membership*", both with "Select Status" as the current selection. Below these is a reCAPTCHA widget with the text "I'm not a robot" and a "REGISTER" button. A link for "Already registered?" is also present.

3. The account is now active and the Presenter is in the Dashboard page.

The dashboard page features the AnMicro logo and navigation tabs for "Dashboard", "Payment", and "Abstract Submission". The "Dashboard" tab is active. Below the navigation, there is a section titled "Important dates and venue" containing a table of key dates and the conference location.

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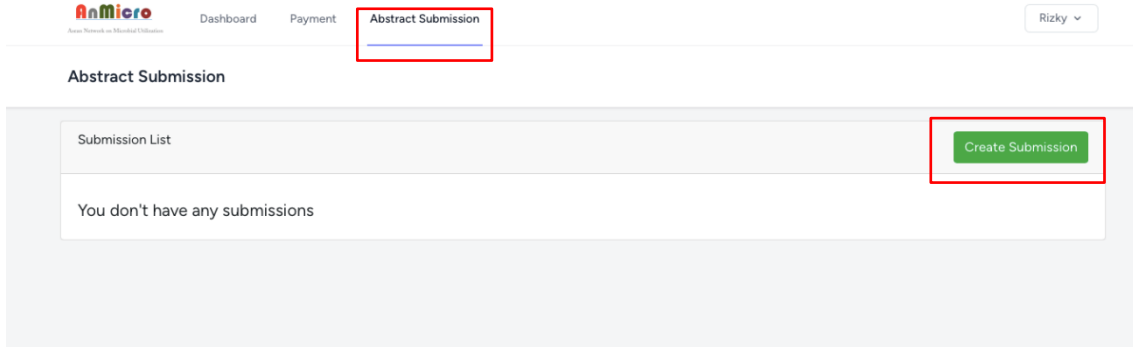
Below the table is a "Documents download" section with links for "Abstract templates", "Leaflet", and "Flyer".

4. The Presenter may log out or log in back to the account by email and password that were registered.

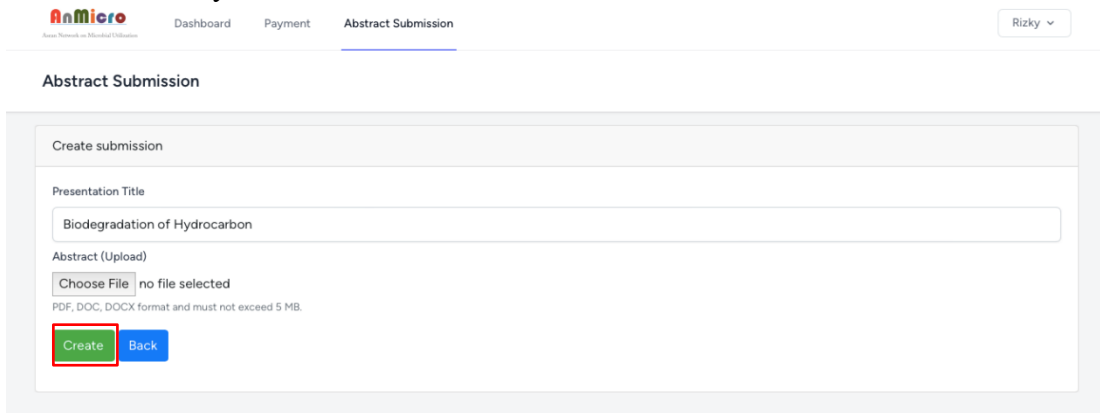
The login form features the AnMicro logo and the text "Asean Network on Microbial Utilization". It includes input fields for "Email" and "Password", a "Remember me" checkbox, and a "LOG IN" button. There are also links for "Create Account" and "Forgot your password?".

Registered as a Presenter (Oral/Poster), please upload your presentation Abstract by following the next steps.

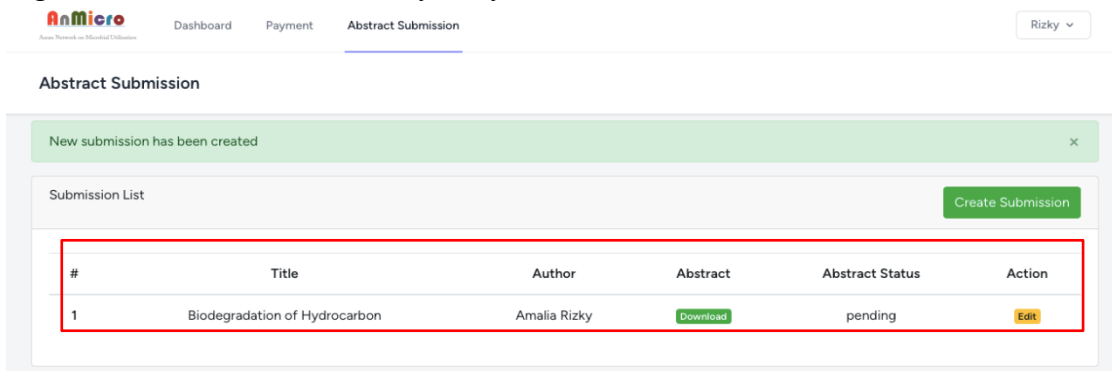
- To upload your Abstract, please click the "Abstract Submission" button, followed by "Create Submission" button.



- Please fill in the "Presentation Title" field and upload the abstract in pdf, doc, or docx format. The uploaded file size should not exceed 5 MB. Note: The Abstract template can be found in your Dashboard. Click "Create" button.



- Your Abstract will be in Pending status. Please wait for a confirmation from the organizer, which will be sent to you by email.



The 5th AMBC – Abstract Upload Notification

Inbox



AMBC 5.00 PM

to me



Dear Ms. Rizky,

Thank you very much for uploading your presentation abstract to the 5th AMBC. We will do a quick review. Should the abstract be in the scope of the conference, it will be included in the conference book.

Thank you very much for your kind attention.

Warm regards,

The 5th AMBC team

- After receiving a confirmation from the organizer, the Abstract will be in Accepted status and the Presenter should make a payment by following the next steps.
- Click "Payment" button to access your invoice and please complete the payment by bank transfer and write down your reference code in the bank note.

Dashboard **Payment** Abstract Submission Rizky

Payment

Update Payment

Payment Details

Please ensure that the correct conference fee amount is transferred.

Name :

Participant Type :

Student Status :

Attendance Type :

Country :

Amount to Pay :

Reference Code :

Status :

Bank : Bank Nasional Indonesia (BNI) - Indonesia

Bank Address : ASEEC Tower (Hibrida) Airlangga II, Airlangga No. 4-6, Airlangga, Kec. Gubeng, Surabaya, Jawa Timur 60286, Indonesia

Bank	: Bank Nasional Indonesia (BNI) - Indonesia
Bank Address	: ASEEC Tower, Universitas Airlangga, Jl. Airlangga No.4-6, Airlangga, Kec. Gubeng, Surabaya, Jawa Timur 60286, Indonesia
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Upload Receipt	
Upload Receipt	

9. Please upload the payment receipt, If you register as a Student, please also upload a copy of your Student Card.

Upload Receipt
Upload Receipt Choose File no file selected PDF, JPG, JPEG, or PNG format and must not exceed 2 MB. Upload Receipt
Student Card
Upload Student Card Choose File no file selected PDF, JPG, JPEG, or PNG format and must not exceed 1 MB. Upload Student Card

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